

F O R W A R D P L A N

FOR THE PERIOD : 1 JANUARY 2024 TO 30 APRIL 2024

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 JANUARY 2024 TO 30 APRIL 2024**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Adult Social Care Commissioning Strategy for Care and Support 2023-2026	Executive Board	18 January 2024
2	Domiciliary Care Service Re-tender	Executive Board	18 January 2024
3	School Admission Arrangements 2025	Executive Board	18 January 2024
4	School Capital Programme 2024-25	Executive Board	18 January 2024

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Adult and Social Care Portfolio

Adult Social Care Commissioning Strategy for Care and Support 2023-2026	Executive Board 18 January 2024	Approve the Adult Social Care Commissioning Strategy for Care and Support 2023 – 2026. The Commissioning Strategy for Care and Support outlines our commissioning intentions over the next three years which will aim to support residents, unpaid carers and their families to have access to the right services, information, advice and guidance in order to make good decisions about the care and support they need.	Prior to coming to Executive Board, the draft strategy has been reviewed and agreed by the Adults Directorate Senior Management Team. Any representation would need to be made, in writing, to Sue Wallace Bonner by no later than 29.12.23.	Adult Social Care Commissioning Strategy for Care and Support 2023 - 2026 Copy available from Sue Wallace Bonner	Executive Director of Adult Services Susan.Wallace-Bonner@halton.gov.uk Tel: 0151 511 8825
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Domiciliary Care Service Re-tender	Executive Board 18 January 2024	Approval is required to progress the re-tender of Adult Social Care Domiciliary Care service. Approval is required to enact the second extension period of the current of Adult Social Care Domiciliary Care service, whilst the re-tender exercise takes place.	Consultation/Soft Market Test exercise is taking place in December 2023 to consult/engage with Domiciliary Care Providers in the Adult Social Care market. A separate piece of work engaging Service Users will also take place to identify future requirements.	Contract for the Provision of Domiciliary Care and Personal Care Services, 2 nd April 2018 - 1 st April 2024, Adult Social Care Quality Assurance Team, Runcorn Town Hall.	Damian Nolan Damian.nolan@halton.gov.uk 0151 511 8520

Children and Young People Portfolio

School Admission Arrangements 2025	Executive Board 18 January 2024	To approve the Council's School Admissions Policy for the September 2025 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-	Statutory consultation is undertaken for a six week period commencing no earlier than 1 st October 2023 and must be completed by no later than 31 st January 2024. Halton is consulting from 2 nd October	A report will be submitted to the Council's Executive Board seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes. All documentation	Martin West – Divisional Manager, Policy, Provision & Performance Martin.west@halton.gov.uk 0151-511-7386
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		<p>ordinated Admissions Schemes for all primary and secondary schools in the Borough.</p>	<p>2023 to 10th November 2023. Consultation is undertaken via a comprehensive consultation document on the Council's website for parents and carers to access. The consultation is also issued to all schools via email. Neighbouring local authorities, academy schools and voluntary aided schools (who are their own admission authority) and the Diocesan authorities representing voluntary aided schools in Halton are also consulted.</p>	<p>will be attached as appendices to the Executive Board report.</p>	
<p>School Capital Programme 2024-25</p>	<p>Executive Board 18 January 2024</p>	<p>To approve the proposed Capital Programme for works to be undertaken at a number of Halton</p>	<p>N/A</p>	<p>Schools Capital Funding Allocations – Department for Education can be viewed at 2nd</p>	<p>Martin West – Divisional Manager, Policy, Provision & Performance Martin.west@halton.gov.uk 01515117386</p>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		schools/educational establishments during the 2024-25 financial year.		Floor, Rutland House, Halton Lea, Runcorn, WA72ES.	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Wharton

Deputy Leader – Councillor Thompson

Corporate Services Portfolio Holder – Councillor Dennett

Children and Young People Portfolio Holder – Councillor T McInerney

Adult Social Care Portfolio Holder – Councillor J. Lowe

Health and Wellbeing Portfolio Holder – Councillor Wright

Community Safety Portfolio Holder – Councillor M. Lloyd Jones

Environmental and Urban Renewal Portfolio Holder – Councillor Nelson

Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan

Climate Change Portfolio Holder – Councillor Harris