

## **APPENDIX 1**

### **Extract of Executive Board and Executive Board Sub Committee Minutes Relevant to the Children and Young People's Policy and Performance Board**

#### **EXECUTIVE BOARD MEETING HELD ON 2 DECEMBER 2010**

##### **EXB72 PLAYBUILDER PROJECT – YEAR 3 PROPOSALS**

The Board received a report of the Strategic Director, Children and Young People which considered the revised proposals for the Year 3 Playbuilder Projects in the light of the reduced but now confirmed capital allocation to be spent by 31 March 2011.

Members were reminded that on 8 April 2010 the Board considered and agreed proposals for the 9 play projects to be delivered with Playbuilder Capital in 2010/11. On the 15 July 2010 Halton received correspondence from the Department for Education advising that “with immediate effect and until further notice, all local authorities should avoid incurring any new contracted liabilities in relation to their play capital grants” However, at this point Halton had incurred costs of £7804.

On the 20 October 2010 Halton received further correspondence advising of the revised allocation for this financial year. The reduced capital allocation (from £437,885 to £273,610) and the significantly reduced time frame in which to deliver projects (all spend to be achieved by 31 March 2011) inevitably led to a re-consideration of the original project plan which was detailed in the report.

**RESOLVED:** That the revised proposals for Year 3 Playbuilder Projects in Halton as detailed in the report, be agreed.

##### **EXB74 BSF TENDER - APPROVAL OF PREFERRED BIDDER- KEY DECISION**

The Board received a report of the Strategic Director, Children and Young People on the outcome of the tender evaluations together with an update on the changes to the Halton BSF Programme since 5 July 2010.

The report outlined the tender process since it commenced on 17 August 2009, together with the evaluation of financial, ICT and legal aspects resulting in the selection of the of the selected bidder.

### Reason(s) For Decision

This report sought to gain the approval of the Board to appoint the Local Transformational Partnership (LTP) as the Selected Bidder for the Halton Building Schools for the Future Programme.

By appointing the Selected Bidder, the programme team would be able to work with the selected bidder up to Financial Close in April 2011 and then to commence work on The Grange and Wade Deacon shortly afterwards.

### Alternative Options Considered And Rejected

The alternative of appointing the other bidder (Halton and Warrington Learning Partnership) had been considered and rejected as it was felt that LTP offered more Value for Money.

The alternative of not proceeding with any appointment had also been considered and rejected as it was strongly believed that a delay to appoint would lead to a loss or significant reduction in the capital funds being made available to Halton for these projects.

### Implementation Date

The Selected Bidder would be formally announced on 3<sup>rd</sup> December 2010 to allow Financial Close to be achieved on 4<sup>th</sup> April 2011.

<1>RESOLVED: That

- 1) the decision to appoint the Local Transformational Partnership (LTP) as the Selected Bidder for the Halton Building Schools for the Future Programme be approved; and
- 2) the Board permit the Fairfield School site to be managed on an interim and revocable basis as part of the Wade Deacon "campus" from 1<sup>st</sup> September 2010 to continue to 1<sup>st</sup> April 2014 or such date as the Chief Executive may prescribe, in consultation with the Leader.

## **EXECUTIVE BOARD SUB COMMITTEE MEETING HELD ON 2<sup>ND</sup> DECEMBER 2010**

### **ES54 C-RMZ (MY PLACE)**

The Sub-Committee received a report which outlined the arrangements for meeting the revenue costs associated with CRMZ, the new centre for Youth Services. It was proposed that revenue costs would be covered by partners' contributions, grant sources and the reallocation of contract. However the change in the financial climate had meant the cessation of a number of grants and many of the partners found themselves in a challenging financial position which had impacted significantly on the level of revenue funding available. Therefore, a revised funding profile had been put together identifying the revenue available to support the project up to 31<sup>st</sup> March 2012. In the next twelve months work would take place to explore funding options to ensure the provision remained sustainable.

Although the building would remain the property of the Council, day to day management of the building, in the first year, would take place through the Centre and Partnership Co-ordinator in a position which would be recruited to by Action for Children. Following advice from Property Services and Action for Children it had been agreed that a service level agreement would be developed to cover the building users and the revenue costs. This service level agreement would run in parallel to the Action for Children as the service level agreement for Youth Service provision in Halton and would cover the period until the 31<sup>st</sup> March 2012.

Members noted that the estimated cost per annum for Action for Children was £55,995 plus a charge for refuse removal. This included payment of gas, electricity, metered water and water rates, refuse disposal, cleaning and hygiene costs, contents insurance, telephone costs and non-domestic rates. It was anticipated that in future other agencies could deliver services from the building and, as such, would be required to contribute to the costs of the services on a pro rata basis determined by the space they occupied and their usage of the building.

The Council would be liable for all other costs associated with the building including maintenance, service contracts and insurance. The initial costs for maintenance had been estimated at £20,000 per annum.

<1>RESOLVED: That

- (1) the proposed building arrangements are approved; and
- (2) no charge be made by the Council for the rental of the building.

## **ES55 BUILDING SCHOOLS FOR THE FUTURE**

The Sub-Committee considered a report which requested a waiver of Procurement Standing Orders to permit the extension of the contract of the BSF Programme Director until 31<sup>st</sup> March 2013. In addition, the report provided an update on the reduced revised costs of each of the external consultants working on the BSF Programme.

<1>RESOLVED: That

(1) the Operational Director of Children's Organisation and Provision be authorised to award the contract for the management of the BSF Sample School Projects in the reduced sum of £118,125 and in the light of the exceptional circumstances outlined in the report and in accordance with Procurement Standing Orders 1.6, Standing Orders and 3.1 to 3.6 be waived on this occasion;

(2) the Operational Director be authorised to use this resource flexibly from 2011 to 2013 to ensure the maximum value for money in the utilisation of the application of the contract; and

(3) the reduction in the costs of the BSF external consultants be noted.