



**Minutes - Halton Children's Trust Executive Group Meeting  
4 February 2014**

**Present:**

Gerald Meehan	Strategic Director Children & Enterprise, HBC (Chair)
Ann McIntyre	Operational Director, Children's Organisation and Provision, HBC
Mark Grady	Principal Policy Officer, Children & Enterprise, HBC
Julia Rosser	Consultant, Public Health
Tracy Ryan	Assistant Policy Officer, Children & Enterprise, HBC (Minutes)
Catherine Johnson	Principal Performance Officer, Children & Enterprise, HBC
Michelle Bradshaw	Family Services Manager (universal services), Bridgewater CHT
Steve Nyakatawa	Operational Director, Learning and Achievement, HBC
Tracey Coffey	Operational Director, Children and Families Services, HBC
Caroline Williams	General Manager for Children's Services, Bridgewater CHT
Sheila McHale	Head of Children and Families Commissioning, Halton CCG
Simon Clough	Divisional Manager, 14 – 19 Services, HBC
Gill Frame	Halton CCG
Lorraine Crane	Divisional Manager, IYSS, Commissioning & Inspiring Families, HBC
Dave Sweeney	Operational Director Integrated Health Commissioning, Halton CCG

**Guests**

Sharon McAteer                      Public Health Development Manager, HBC

**Apologies**

Jan Snoddon	Chief Nurse, Halton CCG
Michelle Forder	Parent & Voluntary Lead Engagement Officer, HBC
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review, HBC
Lindsay Smith	Divisional Manager, Mental Health, Communities, HBC
Gareth Jones	Head of Service, Cheshire West, Halton and Warrington Youth Offending Service, HBC

Item		Action	Deadline
<b>1.</b>	<b>Minutes and Matters Arising from 26.11.13</b>		
1.1	The following amendment is noted for item 3: Executive Challenge – Pupil Premium Update: Key Stage 4 Closing the gap – due to a significant increase in the percentage of FSM pupils in Halton attaining 5 A* - C including English and maths in 2103. This has resulted in a further closing of the attainment gap and this is to be celebrated.		
1.2	<u>2.4 Multi-agency Assessments</u> This item will be picked up as part of the Early Help Model review.		
1.3	<u>Children's Centre Performance and Improvement Plan</u> JCP and Widnes Children's Centre Managers met recently to progress closer partnership arrangements		
	<b>Action:</b>		
	<ul style="list-style-type: none"> <li>• <b>Update will be provided at the next meeting 18.3.14.</b></li> </ul>	<b>TC</b>	<b>18.3.14</b>

<p>1.4</p> <p>1.5</p> <p>1.6</p>	<p><u>Children’s Centre Ofsted Inspection</u> The Ofsted inspection of Halton Brook and Halton Lodge Children’s Centre was successful receiving a ‘good’ judgement the report will be published soon.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Include in next Inspection Newsletter/briefing note.</b></li> </ul> <p><u>Early Help Model Report</u> First meeting of the small working group met, potential venues identified and work in development to check feasibility of these.</p> <p><u>Inspection Update</u> The latest round of Ofsted inspections included one local authority from the North West – Bolton. The inspection of Bridgewater Foundation Trust is currently being undertaken.</p>	<p><b>MG</b></p>	<p><b>Feb ‘14</b></p>
<p><b>2.</b></p> <p>2.1</p> <p>2.2</p> <p>2.3</p> <p>2.4</p>	<p><b>INFORMATION ITEMS</b></p> <p><b>SEN Reforms Update Report</b> PB provided an update on Action Plans from the ‘task and finish’ groups noting that consultation/participation and the Voice of the Child is an integral aspect of the work being undertaken through the INVOLVE group. PB is attending Halton CCG to outline the work being undertaken and provide an update on progress.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Develop a separate work stream to cover young people aged 19 onwards to ensure closer links with Adults Social Care to ensure a smooth transition.</b></li> </ul> <p><b>Sexual Health Strategy Report</b> JR explained that the Integrated Sexual Health Service is being commissioned within this the service specification will include an integrated model of service delivery. The deadline for comments on the survey is 14 February ‘14, accessed via the link within the report. Discussion included the service access within Halton Lea and ensuring links with Teens and Tots. Evaluation of impact will be undertaken via KPI’s and a performance framework.</p> <p><b>National Child Measurement Programme</b> JR outlined the key information from this report which included the ‘official’ figures for Halton, which is positive as it demonstrates a reduction in excess weight (overweight and obese) for children in reception and year 6 children. It was noted that there are less underweight children in Halton than the England average.</p> <p><b>PRESENTATION: Family Nurse Partnership</b> JR provided an overview of the Family Nurse Partnership which is aimed at young mothers aged 19 or under to support first time mums and their family via regular home visits. Mums are supported from early pregnancy until the child is two. The funding for this programme is from central Government as part of their</p>	<p><b>AMc/PB</b></p>	<p><b>Update on 18.3.14</b></p>

	<p>commitment to increase the number of FNP's nationally. The programme is anticipated to commence in Halton in October 2014 led by Bridgewater following staff recruitment. The evidence base and outcomes from research suggests this programme has a strong impact on the reduction of child abuse and neglect. The discussion included the need to ensure fathers were included within the support the programme provides and clarification that the programme evaluation would be undertaken.</p>		
<p><b>3.</b></p> <p>3.1</p>	<p><b>EXECUTIVE CHALLENGE ITEMS</b></p> <p><b>Health JSNA – Update Report</b> SMcA provided an update on the JSNA which is being fine-tuned. A number of key themes have emerged as being consistent across the different age ranges, these include:</p> <ul style="list-style-type: none"> <li>• Emotional health &amp; wellbeing and mental ill health</li> <li>• Accidents</li> <li>• Maintaining good results for many indicators and continuing to drive them in the right direction</li> <li>• Some issues remain significant and resistant to change even though services are in place to support e.g. breastfeeding.</li> <li>• Significant time of change: new services, payment tariffs, organisational change and financial pressures against a back-drop of welfare reforms and continuing economic hardship.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Information about the impact of welfare reforms to be included e.g. bedroom tax</b></li> </ul>	<p><b>SMcA</b></p>	<p><b>April '14</b></p>
<p><b>4.</b></p> <p>4.1</p> <p>4.2</p> <p>4.3</p>	<p><b>PRIORITY UPDATES</b></p> <p><b>Commissioning Partnership</b> Key areas of progress included:</p> <ul style="list-style-type: none"> <li>• Merged two priorities, 0-5 with pre-conception, pregnancy and birth</li> <li>• Other updates, including SEN covered elsewhere on agenda.</li> </ul> <p><b>Early Help and Support</b> Key areas of progress included:</p> <ul style="list-style-type: none"> <li>• Halton's Neglect Strategy being developed - work in progress</li> <li>• Early Help Model group work developing</li> <li>• Work is in progress to review the number of CAF's and multi-agency audits</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Early Help Model update as an agenda item for 13 May</b></li> </ul> <p><b>Vulnerable Groups</b> Key areas of progress included:</p> <ul style="list-style-type: none"> <li>• Draft Learning and Achievement Strategy out for consultation with Head teachers and school governors.</li> <li>• 4 schools from Cheshire West and Chester joining the pilot.</li> </ul>		

<p>5.</p> <p>5.1</p> <p>5.2</p>	<p><b>ITEMS FOR AGREEMENT</b></p> <p><b>Children’s Trust Membership</b>  The revised proposals were discussed and it was agreed that the Trust Board should include:</p> <ul style="list-style-type: none"> <li>• Young people from the INVOLVE group (this will require a change to the time of the meetings)</li> <li>• Kate Fallon, Head of Bridgewater as a ‘provider’ representative.</li> </ul> <p>The revised membership of the Trust Executive Group to include an additional Health ‘provider’ representative as MB attends as EHAS ‘chair’.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Timing of future meetings of Halton Children’s Trust to be changed to 4pm. The first items on the agenda to be strategic and later items to be of interest to young people.</b></li> <li>• <b>Executive Group – additional health provider rep to be arranged/confirmed and notified to TR to add to mailing list.</b></li> </ul> <p><b>CYPP 2014 Draft</b>  MG provided an overview of the more user-friendly draft CYPP which be available as an interactive web-based version. Members noted need to ensure that the new Child and Family Poverty Strategy needs to integrated with the Plan.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Suggested comments to be included in revised draft.</b></li> </ul>	<p>MG</p> <p>GF/TR</p> <p>MG</p>	<p>13.3.14</p> <p>18.3.14</p> <p>18.3.14</p>
<p>6.</p> <p>6.1</p>	<p><b>AOB</b></p> <p><b>CT-HSCB Joint Event</b>  MG advised that the next event was due to be arranged with the Trust leading the development plans for this. Themes could be linked to commissioning Priorities (level 2), HSCB around (level 3), case examples including Step Up and Step Down and workshop on Neglect around the impact on children.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Develop ideas and date - include Marie Fairbrother in working group.</b></li> <li>• <b>Agenda item for HSCB Executive on 11 April</b></li> </ul> <p><b><u>Date/time of next meeting:</u></b></p> <ul style="list-style-type: none"> <li>• <b>Tuesday 18 March 1-3pm in Committee Room 1, Runcorn Town Hall</b></li> </ul>	<p>MG/TR/  LC/TH &amp;  MF  MG/TH</p>	<p>Feb ‘14</p> <p>11.4.14</p>