

**REPORT TO:** Employment Learning and Skills and  
Community Policy Performance Board

**DATE:** 28<sup>th</sup> June 2021

**REPORTING OFFICER:** Strategic Director Enterprise, Community  
and Resources

**PORTFOLIO:** Employment, Learning & Skills &  
Community

**SUBJECT:** Work Programme for the Employment  
Learning and Skills and Community PPB

**WARDS:** All

## **1.0 PURPOSE OF THE REPORT**

1.1 The purpose of the report is to propose a work programme for the PPB for the 2021/22 Municipal Year. The programme would be dependent upon COVID-19 restrictions.

## **2.0 RECOMMENDATION: That**

1. PPB Members consider the suggestions outlined in the report relating to presentations at PPBs and, as and when appropriate, study visits.
2. Members consider the two topic titles and take a view on their preferred option as outlined in section 3.iii) of the report.

## **3.0 SUPPORTING INFORMATION**

### **i) Presentations**

External partners could be invited to present to the PPB on various topics and the work they do.

Possible partners/organisations could include CAB; Riverside College; Department of Work and Pensions; Training Providers.

### **ii) Study Visits (COVID Rules Permitting)**

It is suggested that PPB Members will also gain a good understanding of the services provided by both Council teams and external organisations if study visits are arranged.

These visits would need to reflect the business needs of the host organisation, but would need to be long enough in duration to be meaningful.

2-3 hours in duration, is suggested and would obviously be dependent upon COVID-19 safe working. On the latter, Members would be required to make their own arrangements to travel to the venue. These visits could take place between respective PPB meetings.

Visits could include:

Riverside College – Cronton and or Kingsway Campus  
 Brindley Theatre Runcorn  
 Libraries  
 Catalyst  
 Norton Priory  
 Halton People into Jobs (Kingsway and or Runcorn)  
 Adult Learning Service (Kingsway)  
 A local business tbc

Timetable for Municipal Year 2021

Date of PPB (4 meetings)	Possible Presentation
June	CAB
September	Riverside
November	Chamber of Commerce
January	tbc

Study Visit	Date
Catalyst, Norton Priory	July
Halton People into Jobs/Adult Learning	October
Libraries/Brindley	December

### iii) Scrutiny Topic Group Items

Each Municipal Year PPBs are invited to work on a Topic.

Two suggestions are as follows:

- i) **Business Support** - To investigate the provision and delivery of business support in Halton.  
 This will explore the wide range of business support programmes provided by a number of agencies in Halton and elicit recommendations on how the service can continue to be delivered effectively.
- ii) **Health and Well-Being & Employability** – this will focus on the work that the Halton People into Jobs Team and Public Health service undertake collaboratively to help people with mental health issues to seek employment and remain in employment.

The Operational Director will provide further details on the proposed Scrutiny Topic Group items at the meeting.

#### **4.0 POLICY IMPLICATIONS**

Presentations and study visits will contribute to board members obtaining greater knowledge of the services and activities that are within the remit of the PPB

#### **5.0 FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

#### **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

##### **6.1 Children and Young People in Halton**

**N/A**

##### **6.2 Employment, Learning and Skills in Halton**

Proposed study visits and presentations relate to the role and remit of the Employment, Learning and Skills and Community PPB.

##### **6.3 A Healthy Halton**

**N/A**

##### **6.4 A Safer Halton**

**N/A**

##### **6.5 Halton's Urban Renewal**

**N/A**

#### **7.0 RISK ANALYSIS**

No risks have been identified

#### **8.0 EQUALITY AND DIVERSITY ISSUES**

There are no risks identified

#### **9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

None under the meaning of the Act.